



**GUJARAT PETROSYNTHESE LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi

Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**NOTICE OF BOARD MEETING**

**Date:** November 2, 2021

**To,**  
**The Board of Directors,**  
**Gujarat Petrosynthese Limited**

**Registered Office Address:** 24, II Main, Doddanekkundi Industrial Area, Phase 1, Mahadevapura, Bangalore, Karnataka -560048.

**Notice: -Meeting of Board of Directors**

**Dear Sir/ Madam,**

**NOTICE** is hereby given that 232<sup>nd</sup> meeting of the Board of Directors of Gujarat Petrosynthese Limited (**'the Company'**) is scheduled to be held through Video Conferencing on Tuesday the 9<sup>th</sup> November 2021 at 11.00 A.M. (IST) at Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (W) Mumbai- 400080 to discuss the business as per agenda enclosed herewith.

The Members of the Board are requested to take note that a facility to attend the meeting vide video-conferencing shall be made available. Necessary arrangements regarding the connectivity through Video Conferencing shall be worked out and communicated.

You are requested to make it convenient to attend the same.

Thanking You,

**For Gujarat Petrosynthese Limited**

**Sd/-**

**Pratiksha Parmar**

**Company Secretary & Compliance Officer**

**Address:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (W) Mumbai - 400080

**Date:** November 2, 2021

**Place:** Mumbai

**Encl:** Agenda for the meeting

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@GPL.in](mailto:info@GPL.in), Website: [www.GPL.in](http://www.GPL.in)

CIN No. L23209KA1977PLC043357



**Notes:**

1. Due to the ongoing Coronavirus Pandemic, the Board Members and other personnel of the Company are facing restriction with regards to free movement. Ministry of Corporate Affairs vide notification dated June 15, 2021 has notified the Companies (Meeting of Board and its Power) Rules, 2014 and ***omitted Rule 4 of Companies (Meeting of Board and its Power) Rules. Therefore now onwards companies can transact all the agenda including restricted agenda through Video Conferencing permanently.***
2. All the recordings of the proceedings of the Board Meeting through Electronic Mode, shall be deemed to be made at the venue of the meeting.
3. The Meeting through Video Conferencing will be held in accordance with the Section 173 read with the Companies (Meetings of Board and its Powers) Rules, 2014 (including any amendments, modifications or re-enactments thereto), Secretarial Standards -1 (“Secretarial Standard on Board Meeting”), relevant MCA circulars and notifications.
4. For any issues, problems, including technical issues which may arise before, during or after the Meeting, kindly mail us at [secretarial@gujaratpetrosynthesis.com](mailto:secretarial@gujaratpetrosynthesis.com) or contact Ms. Urmi Prasad, Contact No. +91-8978956767.
5. All Board Members are requested to updated their e-mail IDs with the Company before dispatch of Notice. If done already, then no action is required.
6. Members participating in the Meeting through video conferencing shall be counted for the purpose of Quorum unless they are to be excluded for any items of business under the provisions of the Act or any other law.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthesis.com](mailto:secretarial@gujaratpetrosynthesis.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi

Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail :[info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**AGENDA**

**AGENDA FOR THE 232<sup>ND</sup> MEETING OF THE BOARD OF DIRECTORS OF GUJARAT PETROSYNTHESIS LIMITED TO BE HELD THROUGH VIDEO CONFERENCING ON TUESDAY, 9<sup>TH</sup> NOVEMBER 2021 AT 11.00.A.M. (IST) AT ECSTASY, 718, 7TH FLOOR, CITY OF JOY J.S.D ROAD, MULUND (W) MUMBAI – 400080.**

---

- 1) To grant leave of absence to the Directors, if any.
- 2) To confirm and sign the minutes of the previous Board Meeting held on August 12, 2021.
- 3) To take a note of the minutes of the previous Audit Committee Meeting held on August 12, 2021.
- 4) To take a note of the minutes of the previous Nomination and Remuneration Committee Meeting held on August 12, 2021.
- 5) To take a note of the minutes of the previous Stakeholders Relationship Committee Meeting held on August 12, 2021.
- 6) To take note of the minutes of the meeting of Board of Directors of Gujarat Polybutenes Private Limited held on August 12, 2021.
- 7) To take note of Share Transfer, Share Transmission, Inter Share Transfer, Name Deletions, Consolidation, and Duplicate shares proceedings as reviewed by Stakeholders Relationship Committee.
- 8) To consider and take on record the Compliance Certificate from the Joint Managing Director for the quarter and half year ended on September 30, 2021.
- 9) To review certificate issued by Chief Financial Officer (CFO) and Chief Executive Officer (CEO) pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for the quarter and half year ended on September 30, 2021.
- 10) To consider recommendation of the Audit Committee and approve unaudited Standalone & Consolidated Financial Results along with Limited Review Report for the quarter and half year ended September 30, 2021.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthesis.com](mailto:secretarial@gujaratpetrosynthesis.com)



**GUJARAT PETROSYNTHESE LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



- 11) Noting of the Related Party Transactions during the quarter and half year ended on September 30, 2021 and sign the Register of Contracts and Arrangements under section 189 of the Companies Act, 2013.
- 12) Noting of the quarterly Compliances under SEBI (Listing Obligations and Disclosure Requirements), Regulations 2015 (Hereinafter referred to as 'SEBI (LODR) Regulations, 2015') for the quarter and half year ended on September 30, 2021.
- 13) To Review and adopt various statutory policies as required to be formulated under SEBI (LODR) Regulations, 2015.
- 14) Any other matter with the permission of the Chair.

**For Gujarat Petrosynthese Limited**

**Sd/-**

**Pratiksha Parmar**

**Company Secretary & Compliance Officer**

**Address:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (W) Mumbai - 400080

**Date:** November 2, 2021

**Place:** Mumbai

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**NOTES TO AGENDA**

**NOTES TO AGENDA FOR THE 232<sup>nd</sup> MEETING OF THE BOARD OF DIRECTORS OF GUJARAT PETROSYNTHESIS LIMITED TO BE HELD THROUGH VIDEO CONFERENCING ON TUESDAY, 9<sup>TH</sup> NOVEMBER 2021 AT 11.00.A.M. (IST) AT ECSTASY, 718, 7TH FLOOR, CITY OF JOY J.S.D ROAD, MULUND (W) MUMBAI- 400080.**

---

**Item No. 01: To grant leave of absence to the Directors, if any:**

Leave of absence may be granted to a member of the Board who conveys his/her inability to attend the meeting. The Board is requested to kindly consider and grant leave of absence to the Director(s) who request for the same.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi

Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 02: To confirm and sign the minutes of the previous Board Meeting held on August 12, 2021:**

The Minutes of the 231<sup>st</sup> Meeting of the Board of Directors held as on August 12, 2021 are enclosed herewith for the perusal of the Board. The Board is requested to confirm on the same and thereafter, the minutes shall be signed by the Chairman of the Meeting.

Pursuant to the Clarification/ Guidance dated April 3, 2020 issued by the Institute of Company Secretaries of India (ICSI), considering the prevailing circumstances it was suggested that since the minutes cannot be signed, the same can be signed and copies of the signed minutes may be circulated to all the Directors once normalcy is restored.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 03: To take a note of the minutes of the Audit Committee Meeting held on August 12, 2021:**

The Minutes of the 79<sup>th</sup> Meeting of the Audit Committee held on August 12, 2021 are enclosed herewith for the perusal of the Board. The Board is requested to take note of the same.

Pursuant to the Clarification/ Guidance dated April 3, 2020 issued by the Institute of Company Secretaries of India (ICSI), considering the prevailing circumstances it was suggested that since the minutes cannot be signed, the same can be signed and copies of the signed minutes may be circulated to all the Directors once normalcy is restored.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 04: To take a note of the minutes of the Nomination and Remuneration Committee Meeting held on August 12, 2021:**

The Minutes of the 25<sup>th</sup> Meeting of the Nomination and Remuneration Committee held on August 12, 2021 are enclosed herewith for the perusal of the Board. The Board is requested to take note of the same.

Pursuant to the Clarification/ Guidance dated April 3, 2020 issued by the Institute of Company Secretaries of India (ICSI), considering the prevailing circumstances it was suggested that since the minutes cannot be signed, the same can be signed and copies of the signed minutes may be circulated to all the Directors once normalcy is restored.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)





**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 05: To take a note of the minutes of the Stakeholders Relationship Committee Meeting held on August 12, 2021:**

The Minutes of the 62<sup>nd</sup> Meeting of the Stakeholders Relationship Committee held on August 12, 2021 are enclosed herewith for the perusal of the Board. The Board is requested to take note of the same.

Pursuant to the Clarification/ Guidance dated April 3, 2020 issued by the Institute of Company Secretaries of India (ICSI), considering the prevailing circumstances it was suggested that since the minutes cannot be signed, the same can be signed and copies of the signed minutes may be circulated to all the Directors once normalcy is restored.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 - 80 - 28524133 Fax: 91- 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 06: To take note of the minutes of the meeting of board of Directors of Gujarat Polybutenes Private Limited held on August 12, 2021:**

Members of the Board are hereby informed that as per Regulation 24 (3) of SEBI (Listing obligations and disclosure requirements) regulation, 2015 the board of director of listed company shall take note of minutes of the unlisted subsidiary company.

In Compliance of above, the Minutes of the Meeting of the Board of Directors of Gujarat Polybutenes Private Limited (Wholly owned subsidiary of the Company) held as on August 12, 2021 are enclosed herewith for the perusal of the Board.

The Board is requested to confirm on the same and thereafter, the minutes shall be signed by the Chairman of the Meeting.

Pursuant to the Clarification/ Guidance dated April 3, 2020 issued by the Institute of Company Secretaries of India (ICSI), considering the prevailing circumstances it was suggested that since the minutes cannot be signed, the same can be signed and copies of the signed minutes may be circulated to all the Directors once normalcy is restored.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai- 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 - 80 - 28524133 Fax: 91- 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 07: To take note of Share Transfer, Share Transmission, Inter Share Transfer, Name Deletions, Consolidation, and Duplicate shares proceedings as reviewed by Stakeholders Relationship Committee.**

The members of the Board are hereby informed that the Stakeholders Relationship Committee has reviewed and provided details regarding the request received for Share Transfers, Share Transmissions, Inter Share Transfers, Name Deletions, Consolidation, and Duplicate shares proceedings for the quarter and half year ended on September 30, 2021.

The members of the Board are requested to take note of the same.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai- 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 08: To consider and take on record the Compliance Certificate from the Joint Managing Director for the quarter and half year ended on September 30, 2021.**

The members of the Board are hereby informed that the Company has complied with the statutory requirements for the quarter and half year ended on September 30, 2021 under the various legislations as are applicable to the Company.

A certificate received from Ms. Urmi Nuthakki Prasad, Jt. Managing Director supported by the certificate from the Administrative Manager, Mr. Pradeep Kumar shall be tabled before the Board for their consideration.

The members of the Board are requested to take note of the same.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 09: To review certificate issued by Chief Financial Officer (CFO) and Chief Executive Officer (CEO) pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for the quarter and half year ended on September 30, 2021.**

The members of the Board are hereby informed that pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Ms. Charita Thakkar, CEO and Ms. Urmi N Prasad, CFO shall issue certificate, certifying that the Unaudited Standalone and Consolidated Financial Results for the quarter and half year ended on September 30, 2021 do not contain any false or misleading statements or figures and do not omit any material fact which may make the statements or figures contained therein misleading.

Such certificate shall be circulated to the members of the Board.

The Board is requested to review and take note of the same.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@/gpl.in](mailto:info@/gpl.in), Website: [www/gpl.in](http://www/gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 10: To consider recommendation of the Audit Committee and approve unaudited Standalone & Consolidated Financial Results along with Limited Review Report for the quarter and half year ended on September 30, 2021.**

The members of the Board are hereby informed that pursuant to Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Board is required to consider and approve Un-audited Standalone as well Consolidated Financial Results for the quarter and half year ended on September 30, 2021.

A draft of Unaudited Standalone as well as Consolidated Financial Results for the quarter and half year ended on September 30, 2021 along with the Limited Review Report as furnished by the Statutory Auditors of the Company as recommended by the Audit Committee shall be tabled before the Board of Directors for their consideration and approval.

The members of the Board are requested to pass the following resolution with or without modification(s):

**“RESOLVED THAT** the Unaudited Standalone and Consolidated Financial Results for the quarter and half year ended on 30<sup>th</sup> September, 2021 along with Limited Review Report for the unaudited financial results as recommended by the Audit Committee and placed before the Board be and is hereby approved.

**RESOLVED FURTHER THAT** Ms. Urmi N. Prasad, Joint Managing Director of the Company be and is hereby authorized to sign such forms/returns, and various documents as may be required to be submitted to the Stock Exchange or such other authorities and to do all the acts, deeds and things which may be necessary to give effect to the above said resolution.”

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 11: To take note of the Related Party Transactions during the quarter and half year ended on September 30, 2021 and sign the Register of Contracts and Arrangements under section 189 of the Companies Act, 2013.**

The members of the Board are hereby informed that the list of Related Party Transactions for the quarter and half year ended on September 30, 2021 with recommendations of the Audit Committee, shall be tabled at the meeting for its consideration and approval.

Further, as per section 189 of the Companies Act, 2013, the Company shall maintain the register of contracts and arrangements in which director is interested which shall include the particulars of all contracts or arrangements to which section 184(2) and 188 applies, and such register shall be placed before the next meeting of the Board and signed by all the directors present at the meeting.

The members of the Board are requested to take note of the same.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)

**GUJARAT PETROSYNTHESIS LIMITED****Reg. Off:** No.24, II Main, Doddanekkundi

Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357

**Item No. 12: To take note of quarterly Compliances under SEBI (Listing Obligations and Disclosure Requirements), Regulations 2015 (Hereinafter referred to as 'SEBI (LODR) Regulations, 2015') for the quarter and half year ended on 30<sup>th</sup>September, 2021.**

The Board of Directors is informed that being a Listed entity, the Company has to comply with various provisions of SEBI (LODR) Regulations, 2015. The status of various intimations/ certificates submitted with the Stock Exchange under SEBI (LODR) Regulations, 2015 for the quarter and half year ended on 30<sup>th</sup>September, 2021.

Sr. No.	Particulars	Due date	Quarterly Compliance Date
1	To take on record Investor Grievance Report under Regulation 13(3) of SEBI (LODR) Regulations, 2015 for the quarter and half year ended 30 <sup>th</sup> September, 2021.	21-10-2021	13-10-2021
	No. of Complaints pending at the beginning of the quarter:		
	Nil		
	No. of complaints received during the quarter:		
	Nil		
	No. of complaints Solved during the quarter:		
	Nil		
	No. of complaints pending at the end of the quarter:		
2	Certificate of Corporate Governance under Regulation 27 (2) for the quarter and half year ended 30 <sup>th</sup> September, 2021.	21-10-2021	13-10-2021
3	Shareholding pattern under Regulation 31 of SEBI (LODR) Regulations, 2015 for the quarter and half year ended 30 <sup>th</sup> September, 2021.	21-10-2021	13-10-2021
4	Certificate under Regulation 74 (5) of the SEBI	21-10-2021	18-10-2021

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)





**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi

Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



	[Depositories and Participants] Regulations, 2018 for the quarter and half year ended 30 <sup>th</sup> September, 2021.		
5	Reconciliation of Share Capital Audit Report under Regulation 76 of SEBI (Depository & Participant) Regulations, 2018 for the quarter and half year ended 30 <sup>th</sup> September, 2021.	30-10-2021	18-10-2021

The necessary reports and acknowledgements will be placed before the Board.

The members of the Board are requested to take note on the above Compliances.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi

Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 13: To review and adopt Various Policies as required to be formulated under SEBI (LODR) Regulations, 2015.**

**a. Adoption of Policy on Familiarisation programmes pursuant to Reg 25(7) of SEBI (LODR) Regulations, 2015:**

The members of the Board are hereby informed that provisions of SEBI corporate governance norms are applicable to the company effective from financial year 2021-22, and hence, in compliance of corporate governance provisions company has to adopt various policies which may be applicable to the Company.

Accordingly, some of the policies were already approved by the Board of Directors of the Company in its meeting held on August 12, 2021.

Further, the Company has proposed to approve the 'Policy on Familiarisation programmes' in the said meeting.

The above-mentioned draft policy shall be shared as a pre-read for the meeting for perusal of the Board and their valuable comments, if any.

The Board is requested to approve and pass the following resolution with or without modification(s):

**“RESOLVED THAT** pursuant to the provisions of Reg 25(7) of SEBI (LODR) Regulations, 2015, the draft 'Policy on Familiarisation programmes' as placed before the Board, be and are hereby approved and adopted with immediate effect.

**RESOLVED FURTHER THAT** any of the Directors or the Key Managerial Personnel of the Company, be and hereby severally authorized to do all such acts, deeds, matters and things as may be necessary to give full effect to the foregoing resolution.”

**b. Amendment to the Code of conduct to Regulate, Monitor and Report Trading by Designated Persons as per the SEBI (PIT) Regulations, 2015:**

The Board members be and are hereby informed that as per the SEBI Circular dated 13th August, 2021, the disclosures required to be given by the designation persons for the transactions in the securities of the Company under Regulation 7(2) of PIT Regulations, 2015 have been automated and made system-driven and hence, according to the names of the designated persons entered by the Company in the designated depository, the system shall automatically capture the details of transactions and display it on the stock exchange website.

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



Further, the PIT Code of conduct is also binding on the designated persons which has a clause on intimation by the designated persons to the Company and by the Company to the stock exchanges manually for details of dealing in securities of the Company exceeding the amount of Rs. 10 lakhs per quarter. Hence, the Company has proposed to amend the said clause no. 7 to add a statement on such automations which shall provide an ease to the designated persons in providing such disclosures manually.

The above-mentioned draft policy with the said addition shall be shared as a pre-read for the meeting.

As per the recommendations of the Audit Committee, the Board is requested to approve and pass the following resolution with or without modification(s):

**“RESOLVED THAT** pursuant to the SEBI Circular dated 13th August, 2021 and Schedule B of SEBI (PIT) Regulations, 2015, the Code of Internal Procedures and Conduct for Regulating, Monitoring and Reporting Trading by Designated Persons as placed before the Committee be and is hereby approved and adopted.”

**RESOLVED FURTHER THAT** any of the Directors or the Key Managerial Personnel of the Company, be and hereby severally authorized to do all such acts, deeds, matters and things as may be necessary to give full effect to the foregoing resolution

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthese.com](mailto:secretarial@gujaratpetrosynthese.com)



**GUJARAT PETROSYNTHESIS LIMITED**

**Reg. Off:** No.24, II Main, Doddanekkundi  
Industrial Area,

Phase I, Mahadevapura Post, Bangalore-560 048.

Ph: 91 – 80 - 28524133 Fax: 91– 80 - 28524171

E-mail : [info@gpl.in](mailto:info@gpl.in), Website: [www.gpl.in](http://www.gpl.in)

CIN No. L23209KA1977PLC043357



**Item No. 14: Any other matter with the permission of the Chair.**

Any other matter shall be taken in the meeting with the permission of the Chairman and majority of the Directors present at the meeting.

In terms of Secretarial Standards-1 on Board Meetings, any item not included in the agenda may be taken up for consideration with the permission of the Chairman and with the consent of majority of Directors present at the meeting.

**For Gujarat Petrosynthesis Limited**

Sd/-

**Ms. Pratiksha Parmar**

**Company Secretary & Compliance Officer**

**Address:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road,  
Mulund (W) Mumbai – 400080.

**Date:** Mumbai

**Place:** November 2, 2021

**Head Office:** Ecstasy, 718, 7th Floor, City of Joy J.S.D Road, Mulund (West) Mumbai– 400080.

**Phone:** 022- 25600181 **Email:-** [secretarial@gujaratpetrosynthesis.com](mailto:secretarial@gujaratpetrosynthesis.com)