

XBRL Excel Utility						
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## 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Related Party Transaction Report

## 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

3. Index								
1	Details of general information about company	General Info						
2	Related Party Transactions	Related Party Transactions						

## 4. Steps for Filing Related Party Transaction Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format.

- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.

## 5. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes

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Validate

General information about company											
Name of The Company	GUJARAT PETROSYNTHESE LIMITED										
BSE Scrip Code	506858										
NSE Symbol	NA										
MSE Symbol	NA										
Date of Start of Financial Year	01	04	2023								
Date of End of Financial Year	31	03	2024								
Reporting Period	First half yearly										
Date of Start of Reporting Period	01	04	2023								
Date of End of Reporting Period	30	09	2023								
Level of rounding to be used in disclosing related party transactions	Millions										
Whether the company has any related party?	Yes										
Whether the company has entered into any Related Party transaction during the selected half year for which it wants to submit disclosure?	Yes										

(I) We declare that the acceptance of fixed deposits by the bans/Non-Banking Finance Company are at the terms uniformly applicable/offered to all shareholders/public						
(II) We declare that the scheduled commercial bank, as per RBI circular RBI/DBR/2015-16/19 dated March 03, 2016, has allowed additional interest of one per cent per annum, over and above the rate of interest mentioned in the schedule of interest rates on savings or a term deposits of bank's staff and their exclusive associations as well as on deposits of Chairman, Chairman & Managing Director, Executive Director or such other Executives appointed for a fixed tenure.						
(III) Whether the company is a 'high value debt listed entity' according to regulation 15 (1A)?						
(a) If answer to above question is Yes, whether complying with proviso to regulation 23 (9), i.e., submitting RPT disclosures on the day of results publication?						
(b) If answer to above question is No, please explain the reason for not complying.						

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Rela	Related party transactions																					
													Additional disclosure of related party transactions - applicable only in case the related party transaction relates to loans, inter-corporate deposits, advances or investments made or given by the listed entity/subsidiary. These details need to be disclosed only once, during the reporting									
													period when such transaction was undertaken.									
	Details of the party (listed entity / subsidiary) entering into the Details of the counterparty				(	T		T	In case monies are due to either party as a result		In case any financial indeb	tedness is incurred to make or gi	ve loans, inter-corporate	deposits, advances or		Datalla of the lance						
	transaction				Details of the counterparty		4		Value of the related	Value of transaction	of the transaction		investments			Details of the loans, inter-corporate deposits, advances or investments						
Sr N	0.	Name	PAN	Name	PAN	Relationship of the counterparty with the listed entity or its subsidiary	Type of related party transaction	Details of other related party transaction	party transaction as approved by the audit committee audit committee	during the reporting period	Opening balance	Closing balance	Nature of indebtedness (loan/ issuance of debt/ any other etc.)		Cost	Tenure	Nature (loan/ advance/ intercorporate deposit/ investment )	Interest Rate (%)	Tenure	Secured/ unsecured	Purpose for which the funds will be utilised by the ultimate recipient of funds (endusage)	Notes
	Add	Delete								'										'		
	1 GU	JJARAT PETROSYNTHESE LIMITED	AAACG8600K	Urmi N Prasad	AAEPP3171B	Joint Managing Director (KMP)	Remuneration		3.50 NA	0.77	0.00	0.00										
	2 GU	JJARAT PETROSYNTHESE LIMITED	AAACG8600K	Charita Thakkar	AADPT0790M	Joint Managing Director (KMP	Remuneration		3.50 NA	0.68	0.00	0.00										
	3 611	JJARAT PETROSYNTHESE LIMITED	AAACG8600K	Sagar Pahariya	JGFPS1297P	Company Secretary and Compliance Officer (KMP)	Remuneration		0.30 NA	0.07	0.00	0.00										
		JJARAT PETROSYNTHESE LIMITED		RAJESH SHIRISH PARIKH	AADPP4527E	Non-executive Independent Director	Any other transaction	Sitting fees	0.20 NA	0.04	0.00	0.00										
		JJARAT PETROSYNTHESE LIMITED		MORESHWAR GARDE DIGAMBAR	AALPG6486B	Non-executive Independent	Any other transaction		0.20 NA	0.04	0.00	0.00										
		JJARAT PETROSYNTHESE LIMITED		RAGHU VENKATARAMAN	AFFPR3272M	Non-executive Independent Director	Any other transaction		0.20 NA	0.04	0.00	0.00										
Total		transaction during the reporting pe		INCOLO VERIORI ADDRIBURA	JATTIGE ZEM	- Director	Any other dalbaction	January 1003	0.23 184	1.625	0.00						1	-		1	<u> </u>	